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| Job Title: | Library Assistant |
| Library System: | South Georgia Regional Library (SGRL) |
| Library Name: | Willis L. Miller Library |
| Certification Required? | No |
| Job Type: | Part-Time / 17 hours |
| Shift: | Varies |
| Type of Library: | Public |
| Qualifications: | <ul style="list-style-type: none"> -Strong customer service skills. -Above average proficiency with computers is required. -Excellent written and verbal communication skills. -Capable of standing for prolonged periods of time and having the ability to do repetitive movements. -Experience with typing, filing, data entry, proficient use of a personal computer, and other office equipment. -Physical ability to exert up to 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects. -Ability to bend, stoop, reach, and climb. <p>High school diploma or GED. Previous library experience preferred. Current valid Georgia Driver's License.</p> |
| Application Instructions: | Apply by submitting a SGRL employment application in person at any SGRL location. An application may be retrieved from the SGRL webpage, www.sgml.org . Applications are also available at the Information Desk of any SGRL location. |
| Library Location: | Willis L. Miller Library 2906 Julia Drive Valdosta, GA 31602 |
| Web Address: | www.sgml.org |
| Special Notes: | SGRL is an Equal Opportunity Employer. Pre-employment requirements include passing a criminal background check and confirming employment eligibility through E-Verify.gov . |
| Posting Date: | March 17, 2021 |
| Closing Date: | Open until filled. |