

Job Title:	Library Assistant– Temporary
Library System:	South Georgia Regional Library (SGRL)
Library Name:	Willis L. Miller Library
Certification Required?	No
Job Type:	Part-Time / 17 hours
Shift:	Varies
Type of Library:	Public
Qualifications:	<ul style="list-style-type: none"> -Strong customer service skills. -Above average proficiency with computers is required. -Excellent written and verbal communication skills. -Capable of standing for prolonged periods of time and having the ability to do repetitive movements. -Experience with typing, filing, data entry, proficient use of a personal computer, and other office equipment. -Physical ability to exert up to 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects. -Ability to bend, stoop, reach, and climb. <p>High school diploma or GED. Previous library experience preferred. Current valid Georgia Driver’s License.</p>
Application Instructions:	Apply by submitting a SGRL employment application in person at any SGRL location. An application may be retrieved from the SGRL webpage, www.sgml.org . Applications are also available at the Information Desk of any SGRL location.
Library Location:	Willis L. Miller Library 2906 Julia Drive Valdosta, GA 31602
Web Address:	www.sgml.org
Special Notes:	SGRL is an Equal Opportunity Employer. Pre-employment requirements include passing a criminal background check and confirming employment eligibility through E-Verify.gov .
Closing Date:	Open until filled.